

Resident Procedures for Exterior Home Improvements

For Architectural Review Committee

1. Check the 2005 Architectural Guidelines to see if your project needs approval. Download 2005 guidelines at www.jonathaninchaska.org/CandC.htm
2. Get plans from your contractor to be attached with HOME IMPROVEMENT APPLICATION. Sometimes actual pictures of the area where the project will take place, is helpful for the committee to visualize the plan.
3. Get HOME IMPROVEMENT APPLICATION FORM. This is available in The Jonathan Association office or on-line at www.jonathaninchaska.com
4. Fill out the form and attach plans.
5. **1 week before the meeting you want your project reviewed** (All meetings are held the 1st and 3rd Tuesday of the month at 7:00pm at the Karen House)

Mail or drop off at:

The Karen House
111000 Bavaria Road
Chaska MN 55318

You are welcome to attend the meeting that your plans will be reviewed at. This is helpful if you want a quick response or if you are concerned that there may be questions when they are reviewing the plans.

Within 2 days after the meeting the office will send out a notice reflecting the outcome of the meeting. Generally plans are approved however, on occasion, there are contingencies added to further explain the guidelines of the Jonathan Association covenants. This tends to be only if the plans were vague in any areas.

All projects must be completed within 1 year of approval.