<u>Attendance:</u> Judith Bostrom, Judy Grosch, Denise Hedtke, Mark Perry, Lee Peterson, Stephen Wolff

Absent: John Hace, Justin Scharpen, John Siegfried

Gassen: Property Manager - Carla Gruenhagen, Site Manager - Carrie Maass

Call to Order: 6:35 pm

Designate the Quorum: Quorum designated.

Adopt Agenda: Motion to adopt agenda Bostrom/Peterson, with date changed to 2016; adopted as amended. Passed 6-0.

Adopt Minutes: Motion to adopt December minutes Perry/Grosch. Passed 6-0.

Unfinished Business:

- **A.)** Eitel House: Perry, Hace, city administrator, and assistant city administrator met. No change to status
- **B.)** Safety day: Bostrom reported that she heard from Officer Janke and they are considering a Saturday in April at the Karen House. Activities Committee will proceed.
- **C.)** Board Members Declarations of Covenants & Bylaws Personal liability: two outstanding signatures
- **D.)** Annual Meeting: 3rd Tuesday of February in Chaska City Hall council chambers. Printing has arrived. Staff is stuffing envelopes. Waiting for year-end financials. Two candidates are interested and the nominating committee is pursuing others, as well. Grosch, Perry, and Peterson have terms that are expiring.

New Business: none

General Reports:

Management Report: Grosch suggested changing the newsletter schedule to twice a year instead of quarterly. Perry made progress on maps. He met with Brian Jung at City of Chaska. He indicated which sections were clarified and which are still under consideration. Silo: Wolff asked about timing of choosing the new silo design choices. Bostrom wants to number the choices and allow residents to vote at the annual meeting. Perry suggested online voting. Board discussion resulted in web site display and annual voting for silo design.

Calendar of Events: Wolff asked questions of management regarding timing of lock box payments and deposits.

President's Report: submitted as included in the packet

Activities Committee: Cocoa and Coasting became Cocoa and Yard Games. It went well and Jonathan neighbors made the best of it.

Neighborhood Representatives: Bostrom suggested removing this item from the agenda template because the committee has been put on hold.

Architectural Review Committee: Activity is slow due to season. She continues to work on the written violation policy. She plans to present it to the board in February. She asked the board if we need a written ARC committee charter because the guidelines address charter information already. Mike Tudor showed the board where the charters have been posted on the we

Heritage Committee: No meeting. No report.

Building and Grounds Committee: No meeting. No report.

Treasurer and Financial Committee: No meeting. No report. Year-end reports are being compiled. Perry reports that the Association is on course and in good financial shape. Wolff asked if the budget was positive for the year and directed management to deposit in reserve. Perry reminded to avoid

Adjourn: Motion to adjourn Perry/Bostrom. Passed 6-0. 7:34pm