

MEETING MINUTES

Jonathan Association Board of Directors – November 20, 2012

Attendance:

Board: David Snodgrass (President), Stephen Wolff (Vice President), Kristin Hempel (Secretary), Mark Perry (Treasurer), Jon Heers, Kelli Snapp, and Nancy Dilks

Gassen: Nicole Kirk

Call to Order

Meeting was called to order at 6:29pm, by David Snodgrass.

Designate the Quorum: 7 board members present; a quorum has been reached.

Agenda: The agenda was amended to move item “F. Treasurer’s Report/Finance Committee” to the start of the meeting. The agenda was approved as amended: Hempel/Wolf. Motion passed 7-0.

Minutes:

- The minutes were approved as presented: Perry/Heers. Motion passed 7-0.

General Reports

- **Treasurer’s Report/Finance Committee** – Mark Perry reported on the finances:
 - Income is on track for the month, year to date income is \$15,000
 - Expenses are approximately \$86,000 under budget due primarily to:
 - Management of variable expenses
 - Reserve contributions (there has not been a contribution to the reserve fund for 4 months)
 - There were \$0 legal fees for October
 - Year to date profit is approximately \$101,000
- **President’s Report/Executive Committee** – David Snodgrass provided an overview of the following:
 - The pending Traditions lawsuit has concluded in our favor, in lieu of an appeal, we reached a settlement in Jonathan’s favor
 - The Clover Condos lawsuit is settled, however there may be minimal monies used for further legal fees
 - The Clover Ridge drive is open
- **Heritage Committee** – Nancy Dilks noted that the final DVD will be completed in May
- **Communications Committee**
 - David Snodgrass stated that he made several minor updates to the Jonathan website
 - Nancy Teske noted that she is waiting for the annual report architecture presentation and she is working on obtaining a firm to cover website maintenance. Nancy stated that

there has been difficulty finding a firm that will cover content maintenance and will provide an update in December

- **Architectural Review Committee** – Kristin Hempel provided the update as follows:
 - Stephen Wolff joined the ARC committee replacing Matt Poppler
 - The ARC Committee Met on October 28, 2012 to go over ARC requests and review the updated ARC policy violation guidelines
 - Two ARC request were submitted for review and processed with responses provided to the homeowners
 - Revised ARC policy violation guidelines were created and will be discussed in Executive Session
- **Activities Committee** – Kelli Snapp stated that the committee is planning cocoa and coasting and is looking at December 14th rain or shine and will have weather appropriate activities
- **Management Report** – Nancy Teske provided the following updates:
 - Nicole and Nancy met with the city to discuss expansion and monument signs (there will be two-three designs to choose from) and reviewed irrigation
- **Calendar of Events Update** – David Snodgrass noted that Cocoa and Coasting will be on the 14th of December and the Board meeting will be held on December 11th

Old Business

- **Cocoa & Coasting** – Nancy Teske noted that the equipment rental is in process, Santa and his reindeer are booked, post cards will be sent next week, and photos will be added to the website

New Business

- **Gassen Contract Extension** – Nicole Kirk reviewed that the Gassen contract is due to expire on October 31, 2013. The historic natural length of the contract is two years. A motion was presented to extend the current contract to October 31, 2014: Wolff/Snapp. Motion passed 7-0.
- **2013 Board Election – Schedule of Events** – David Snodgrass noted the following would occur at the annual meeting:
 - Nominees would attend the February Board Meeting to have a question and answer session with the current Board
 - The Nominating Committee would introduce each person
 - The elections would happen at the Annual meeting
- **2013 Board Election – Election Committee Member Nominees** – The Electing Committee will be comprised of at least one current Board member and should be at least three members, this committee would be responsible for ensuring the votes are counted fairly
 - Kelli Snapp and Nancy Dilks volunteered to be on this Committee
- **2013 Board Election – Nominating Committee Member Nominees** –
 - The Nominating Committee is comprised of at least one current Board member (none of whom are running at the Annual meeting) and should be at least three members this committee would be responsible for vetting nominations prior to the Annual meeting
 - Stephen Wolff and David Snodgrass volunteered to be on this Committee
- **Addition of Two Committees** – David Snodgrass discussed the need to add two additional Committees one to service the needs of the Jonathan apartment building owners and one to assist with Annual and Special meetings

- A motion was presented to create a committee for Apartment and Rental Property owners: Snodgrass/Perry. Motion passed 7-0.
 - This Committee will be chaired by a Board member and will include Nate Bostrom and Marsh Hallberg
- A motion was presented to create a committee for Annual and Special Meetings: Perry/Heers. Motion passed 7-0.
 - This Committee will include David Snodgrass (Chair), Kristin Hempel, and Nate Bostrom

Motion to adjourn meeting was called at 7:07pm: Perry/ Wolff. Motion passed 7-0.