

## MEETING MINUTES

### Jonathan Association Board of Directors – August 13, 2013

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#### **Attendance:**

**Board:** David Snodgrass (President), Stephen Wolff (Vice President), Kristin Hempel (Secretary), Mark Perry (Treasurer), Jon Heers, and Nancy Dilks

**Gassen:** Chris Blonigen and Beth Gassen

#### **Call to Order**

Meeting was called to order at 7:15pm, by David Snodgrass.

**Designate the Quorum:** 6 board members present; a quorum has been reached.

**Agenda:** The agenda was amended to add “A<sup>1</sup>. 2039 Execution” to “VIII. New Business,” “C. Lake Grace Pavilion” to “VIII. New Business,” and “D. Additional Outdoor Maintenance Needs” to “VIII. New Business.” The agenda was approved as amended: Wolff/Hempel. Motion passed 6-0.

**Minutes:** The minutes were approved as presented: Snodgrass/Wolff. Motion passed 6-0.

#### **General Reports**

- **President’s Report/Executive Committee**
  - David Snodgrass stated that the Executive Committee reviewed the insurance quotes and determined the vendor for Insurance Renewal
- **Heritage Committee**
  - Nancy Dilks stated that the sixteen people were interviewed, the Committee is currently creating a cover for the video, and that each person on the Committee will be given a copy of the video
- **Architectural Review Committee**
  - Kristin Hempel noted that the ARC Committee was active with various requests. Additionally, it was noted that Policy 16 submissions are followed up based on the complaint, however specific details of the resolution cannot be provided to anyone other than the homeowner to protect their privacy
- **Activities Committee**
  - Kristin Hempel provided an overview of the successful National Night out results and encouraged homeowners to add a cell phone and specific cross street directions to assist the fire trucks
- **Apartment Correspondence Committee**
  - David Snodgrass stated that there were no items of note at this time
- **Adhoc Annual/Special Meeting Committee**
  - David Snodgrass stated that Nicole has left Gassen for other employ

- **Treasurer's Report/Finance Committee**
  - Mark Perry provided the following highlights:
    - Budget is strong and healthy
    - The operating fund is balance is approximately 335,000
    - Cash reserves are at 17,000 a month, up to 181,000
    - Net income is approximately 50,000
- **Management Report**
  - Chris Blonigen provided the following updates:
    - Trail and storm damage is being assessed and inspected
    - Nancy and Chris will review the trails next week
    - Maintenance contracts are out for bid
    - Monument signs are in process
  - Beth Gassen provided the following updates:
    - National Night out was a huge success
    - Wood benches and trash receptacles have been replaced
- **Calendar of Events Update**
  - David Snodgrass noted that Jonathan Association Sponsored Hog Roast (on September 15<sup>th</sup>) was the next big event, followed by the fall cleanup day (on October 25<sup>th</sup>)

### Old Business

- **Jonathan Video Update**
  - As covered above.

### New Business

- **2039 Execution**
  - Stephen Wolff provided an overview of the following:
    - Reserve study based on his trip around the trails for the items due in the next five years (monument signs, trail improvements, basketball court replacement, and Emerald Ash)
    - Emerald Ash Borer, related impacts, and options for removal/"SLAM approach"
      - Chris/Beth/Nancy will work with the current tree vendor to get additional information on the options for Emerald Ash Borer
- **Monument Sign Replacement Project**
  - Stephen Wolff provided an overview of each of the neighborhood signs, their current condition, and related costs
- **Year Round Maintenance Contract**
  - The proposals were reviewed and discussed
  - A motion was presented to accept a three year contract with Benz Enterprises on the rates noted, contingent on defined service levels: Snodgrass/Perry. Motion passed 6-0.
- **Lake Grace Pavilion**
  - David Snodgrass discussed the current state of the Pavilion and that options for use/sale are in process
- **Additional Outdoor Maintenance**
  - The need for additional funding to be used at Gassen's discretion was discussed

- A motion was presented to allow Gassen to utilize an additional \$10,000 from the legal fund to assist with outdoor maintenance at the current process for dollar approvals: Snodgrass/Perry. Motion passed 5-0-1 abstention.

Motion to adjourn meeting was called at 9:03pm: Wolff/Hempel. Motion passed 6-0.