

Meeting Minutes

Jonathan Association Board of Directors – December 8, 2015

Attendance: Judith Bostrom, Judy Grosch, John Hace, Denise Hedtke, Mark Perry, Justin Scharpen, John Siegfried, Stephen Wolff.

Absent: Lee Peterson

Gassen: Site Manager - Carrie Maass

Open Forum: Judy Grosch is interested in joining The Jonathan Association Board of Directors to fill vacancy left by Jon Heers.

Call to Order: 6:35pm

Designate the Quorum: Quorum designated.

Appointment for vacant seat: Motion to appoint Judy Grosch to vacant board seat. Wolff/Siegfried. Passed 7-0.

Adopt Agenda: Motion to adopt agenda, Hace/Perry. Passed 8-0.

Adopt Minutes: Wolff amended the minutes to strike “Appointment for vacant seat”, blank point C under Calendar of Events, and blank point E under Treasurers and Financial Committee. He also indicated corrections in point B under President’s Report so that it will now read, “Asked Michael Mullen to audit the Association credit card and any staff and director checks that were issued.” **Motion to adopt minutes, as amended. Wolff/Perry, Passed 8-0.**

Unfinished Business:

- A.) Eitel House: Hace reported on upcoming meeting with Matt Podhradsky at City of Chaska. Siegfried inquired if it is a private meeting, or if others can attend. Bostrom indicated that she preferred not to “gang up” on Mr. Podhradsky. Siegfried indicated that he plans to attend. Bostrom suggested that the scheduling and attendance be addressed after the Board of Directors meeting.
- B.) Written Committee Charters:
 - a. Building & Grounds: Siegfried requested an implication that management would cooperate with the Building & Grounds Committee. Motion by Wolff that “...and hold them accountable...” be eliminated from the charter, under Declared Restrictions. Siegfried and Hace discussed why that phrase was included and how projects and decisions are made. Wolff withdrew motion. **Motion to approve charter with the following amendment: under Declared Restrictions, “Building and Grounds members will not directly supervise the execution of the projects, but will assist management, as requested.” Perry/Wolff, Passed 6 yes, 1 no, 1 abstention.**
 - b. Activities: Motion to approve charter. Siegfried/Perry. Hedtke suggested eliminating the word “initiatives” in the second bullet point under Members

Responsibility. Scharpen agreed. **Motion to approve charter, as amended. Scharpen/Hedtke, Passed 8-0.**

c. Finance: **Motion to approve existing Finance Committee Charter. Hedtke/Scharpen, Passed 8-0**

d. Heritage: **Motion to approve charter. Siegfried/Perry, passed 8-0.**

C.) Ryder Cup – Maass contacted City of Chaska to determine if The Jonathan Association can help with anything related to the Ryder Cup. Hace suggested signage be added to indicate neighborhoods in which streets have no outlet. Perry indicated that the City of Chaska will handle parking and traffic concerns.

New Business:

A.) Safety Day – Bostrom referenced Officer Janke's previous visit. She circulated a Chaska Police Department flyer of services offered by the department for a safety day. Perry directed the Activities Committee to explore the idea.

B.) Bostrom discussion of Board of Directors job description and if it should be included in annual mailing/application.

C.) Motion to adopt Conflict of Interest Policy. Perry/Hace. Change effective date to 12/8/15. **Motion to adopt, as amended. Wolff/ Bostrom. Passed 8-0.**

D.) **Motion to deny Millpond request to treat pond. Scharpen/Bostrom, passed 7-1.**

E.) Nominating committee - Bostrom, Grosch, and Perry volunteered to join committee.

F.) Election Committee – Perry volunteered to write a charter for Election Committee and take on the role of go-between membership and parliamentarian.

General Reports:

Management Report: Maass summarized the report and requested direction on violation fines. Bostrom outlined a violation fine policy that will be presented for vote another month. Wolff directed Maass to compile two options for policies for board consideration. Hace stated that he wishes that the first violation contact could be in person or by telephone call. Scharpen suggested forecasting ahead for newsletter topics/articles.

Calendar of Events: Hace suggested moving trail assessment to April instead of June.

Presidents Report: Wolff summarized report. Silo art discussion. Capital expenditure suggestions: N3 bridge, trees, trails, N4 mail station (Bender Ct), pavilion, erosion. Hace reiterated importance of identifying trail ownership.

Activities Committee: No meeting in November.

Neighborhood Representatives: Bostrom is suspending the Neighborhood Outreach Committee. The committee was formed to help neighbors get involved. It was attempted for two years. Bostrom offered if anyone else wants to take it over.

Architectural Review Committee: No ARC requests. Bostrom is working on violations policy.

Heritage Committee: No meeting. No report.

Building and Grounds Committee: Siegfried discussed maps and trails. Bolton & Menk, Inc. authorized up to \$500 of company time to work on maps. Siegfried has also worked with Carver County GIS. **Motion to allot \$500 to Bolton & Menk, Inc. to continue to work on**

Jonathan trail maps. Siegfried/Hace, passed 7-1. Hace requests onsite maintenance (Vern) recommend which trails need attention and which should be abandoned. Bostrom indicated that Asphalt and Associates did the assessment. Hace pointed out shortfalls in the assessment and

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gave examples of sections that can be abandoned. Hace and Bostrom agreed that trails scheduled for year 3, that are no longer necessary, be marked for removal.

Treasurers and Financial Committee: Perry summarized report and statements: income is on budget, annual income is about \$11,000 low due to fees collected and waived penalties/fines. Running below budget on expenses: YTD expenses are about \$18,000 below budget. Operating fund: \$292,000 cash and \$392,000 replacement fund.

Winter attendance: Siegfried will be absent for three months, Hace and Scharpen also have winter vacations planned.

Adjourn: Motion to adjourn 8:48 pm Grosch/Wolff