

MEETING MINUTES

Jonathan Association Board of Directors – February 12, 2013

Attendance:

Board: David Snodgrass (President), Stephen Wolff (Vice President), Kristin Hempel (Secretary), Mark Perry (Treasurer), Jon Heers, and Mike Lynner

Gassen: Nicole Kirk and Nancy Teske

Call to Order

Meeting was called to order at 6:28pm, by David Snodgrass.

Designate the Quorum: 6 board members present; a quorum has been reached.

Agenda: The agenda approved as presented: Wolff/Hempel. Motion passed 6-0.

Minutes:

- The minutes were approved as presented: Wolff/Perry. Motion passed 6-0.

General Reports

- **President's Report/Executive Committee**
 - David Snodgrass provided an overview of the Annual Meeting and encouraged neighbors to run for a Board seat stating that the Board typically serves on one committee, but it's not required for the position
 - The Executive Committee continues to communicate as needed
- **Heritage Committee** – No updates at this time
- **Communications Committee**
 - David Snodgrass noted that the web maintenance contract was signed and the new provider is ready to begin for February and that slides/pictures will be added to the website for Christmas in May
 - Nancy Teske stated that Newsletter content is due March 1st and will be mailed March 15th
- **Architectural Review Committee**
 - Kristin Hempel stated that there were no new ARC requests, however there will be a review of the revised ARC guidelines later in the meeting
- **Activities Committee**
 - David Snodgrass noted that there are no updates at this time until the garage sale (April 27th)
- **Apartment Correspondence Committee**
 - David Snodgrass stated that Nate Bostrom has attended several meetings, additional activity will continue

- **Adhoc Annual/Special Meeting Committee**
 - David Snodgrass noted that this is in process and will continue toward the Annual Meeting, Nate Bostrom and Nicole Kirk are working on the documents
- **Treasurer's Report/Finance Committee**
 - Mark Perry provided the following highlights from the 2012 year-end report:
 - Approximately \$9,000 over budget in income due primarily to obtaining collections and late fees
 - Expenses were approximately \$26,000 under budget
 - Mark Perry provided the following highlights for 2013:
 - Income is low; down \$10,000, however this should pick up over the next month or two
 - Expenses are approximately \$15,000 ahead of budget
- **Management Report**
 - Nancy Teske provided the following updates:
 - The garden plots are cleared and \$10 per plot was returned to homeowners
 - Bill Monk (City Engineer) has reviewed the sign and will be reviewing landscaping
 - Annual Meeting notice should be in homes now
 - Tree trimming will begin in February
- **Calendar of Events Update**
 - David Snodgrass stated that the Annual Meeting will be on February 19th with a 6:30pm start time, please arrive early to register and the 27th Annual Festival of Garage Sales will be held on April 27th

Old Business

- **Parliamentarian Confirmed** – David Snodgrass noted that Thomas Gmeinder will run the Annual Meeting
- **2013 Credentials Committee** – Nicole Kirk stated that there are no updates at this time, but will provide proxy's and votes at the annual meeting
- **2013 Annual Meeting** – David Snodgrass noted that the annual meeting notice, letter, agenda, and packet have been mailed
- **2013 Nominating Committee** – David Snodgrass pursued a possible candidate who stated that they did not have sufficient time to devote to the Board; Stephen Wolff has had discussions with neighbors and stated that anyone at home who wants to run should submit an application
- **2013 Election Committee** – David Snodgrass stated that Sandi Rossi will be out of town next week, but will be available thereafter. Nate Bostrom will serve as the Chair of the Committee if needed
- **2013 Member Voting Rights** – David Snodgrass reiterated the changes to the bylaws highlighting that if a neighbor is delinquent in the payment, they cannot provide a proxy vote, vote from the floor, or create a motion. If you are delinquent and bring a check or money order to the Annual Meeting for the amount due, you will be able to vote
- **Website Maintenance Tech** – David Snodgrass noted that the contract has been signed and the transition work has begun as previously discussed in the Communications Committee section

New Business

- **ARC Regulations Process** – Kristin Hempel submitted Policy Resolution #16 for review to the Board. This policy allows for fines to be assessed should a neighbor report an ARC or covenant violation.
 - Kristin noted that the Board has discussed this outside of the meeting, listened to everyone's viewpoints, and assessed the Policy as individual ARC Committee members and now as Board members
 - A motion was presented to accept Policy Resolution #16 as written and presented: Perry/Lynner. Motion passed 4-2.
- **Review Benz Enterprises Contract** – A contract was provided to renew the current provider of lawn, snow, and irrigation for Jonathan
 - A motion was presented to allow the Executive Committee to determine the vendor for summer maintenance, similar to that noted in the Benz contract: Hempel/ Perry. Motion passed 6-0.

Motion to adjourn meeting was called at 7:10pm: Perry/ Wolff. Motion passed 6-0.