

Meeting Minutes

Jonathan Association Board of Directors – February 10, 2015

Attendance: Denise Hedtke, Jon Heers, Michael Lynner, Kelli Snapp, Mark Perry, Stephen Wolff, Kristin Hempel, Judith Bostrom, John Siegfried.

Carrie Maass & Carla Gruenhagen from Gassen Co.

Call to Order: President Mark Perry called the meeting to order at 6:30pm.

Designate the Quorum: 8 members present, quorum reached.

Agenda: Change “December” minutes to “January” minutes. Add “Board Orientation” to New Business. Motion to adopt agenda as amended. Hempel/Wolff. Passed 8-0

Minutes: Denise Hedtke was listed as present; changed to absent. Motion to adopt January minutes. Siegfried/Stephen. Passed 8-0.

Open Forum: Justin Sharpen, potential Jonathan Board Candidate introduced himself to the Board.

General Reports:

Presidents Report: The Board has been busy preparing for the annual meeting. A communication committee charter has been written by Mike Lynner. Trails will only be cleared after 2” of snow. We hope to see you at the annual meeting.

Activities Committee: Kelli mentioned that the activities committee will be needing a new chairperson as well as volunteers to serve on the committee. Spring Cleanup and the Jonathan Festival of Garage Sales will be coming up in the spring.

Neighborhood Representatives: Judith mentioned that the meeting was canceled in January due to a family emergency, but will be rescheduled to the 24th of February at Perkins Family Restaurant, 7pm.

Architectural Review Committee: Committee met on the 23rd of January and reviewed 3 requests, 1 will be discussed during the Executive Session.

Heritage Committee: No report

Building and Grounds Committee: John stated that maps will be mounted on foam board at the Karen House to help reference certain areas around the Association. John would like someone on an hourly contract to look at the trees around Jonathan. He will have more information next month. Stephen noted that the 2014 projects have been detailed on the map on the Jonathan Association website.

Treasurers and Financial Committee: Operating funds balance is \$335,472 and reserve fund balance is \$603,123. The Finance Committee did not meet in the month of January. Stephen mentioned that the 2014 budget and 2015 budget should be posted on the website. He also asked if the Board had any requests for Mullen for the 2014 Audit. Mentioned that it is time to start thinking about 2015 projects sooner rather than later.

Management Report:

-Benz contract is up April 1, 2015; the contract was dropped off this past week. Carrie will forward to the Board to review for the March meeting. Paul Benz will attend the March meeting if necessary. Stephen noted that the Benz team has been top-notch in the services they provide. Judith stated that the Jonathan Association is a complicated account and they have done a great job managing everything.

-Requesting approval for a monthly stipend of \$50 to reimburse maintenance for use of personal cell phone for work related users. Stephen mentioned using ‘long-range’ walkie-talkies and Judith mentioned that it should probably be an Executive Session topic.

Calendar of Events:

Annual Meeting is February 17th, 6-9pm. Festival of Garage Sales will be the end of April. John asked if there had been any more discussion related to an “after-cleanup” get-together after the cleanup on Saturday to encourage more “common-area” cleanup. Mark mentioned that he would like to see someone take charge of that initiative and get a more specific plan. John will help coordinate with the Activities Committee to get something planned and organized, he will have a recommendation in the future.

Unfinished Business:

Old Business:

- A.) Board Candidates:** Justin Sharpen attended tonight’s meeting, a candidate resume will be supplied for John Hace will be provided at the Annual Meeting as he cannot be in attendance and would like to run for a Board position.
- B.) Communications Committee Charter:** Board approval will come in the coming months.
- C.) Newsletter Recommendation:** Newsletter has been approved and will be sent out this coming week to the Board.
- D.) Garden Plots:** People have been signing up for Garden Plots, quotes have been gathered for Tillers. If the Board chooses to buy a tiller, 2 other vendors would be contacted for quotes. John argued against buying a tiller for the association and recommended renting a tiller from a local company or add onto the current Benz contract. He also mentioned adding something to the Garden Plot contract for anyone who does not remove their garden from a specific date, that it will be removed at the owner’s expense.
- E.) Oak Valley Sign: did not get the expected sign; contractor bankrupt; hoping for better sign; willing to cost share – Update:** Carla has pushed the issue back to the contractor, the price range for the signs have ranged from \$5,000 to \$20,000. They will get back to the Board with better information soon.
- F.) Shindler Crossing Sign:** A Jonathan resident has stated that they would like to get their sign replaced, Carrie has been in contact with the resident and will keep them updated on changes the Board decided.
- G.) James Ct. Drainage:** Mark met with city representatives last week and they informed Mark of what they were willing today. They would provide a hookup on the street on the corner of the property (James Ct) and the rest of the drainage would be up to the landowner. Mark feels that Jonathan should not be responsible for the drainage on this property. We are still waiting to get numbers from the city on cost and that there would ‘probably be more discussion at the March meeting’.

New Business:

- A.) Elections Committee:** Kristin and John will serve on the Committee.
- B.) Board Orientation:** An orientation will be planned for 2015. Mark would like to outline long-term goals for the Association including trails and the Jonathan Silo. Kristin stated that the orientation that was held 2 years ago was very good, and would like to see a more “personal” orientation to get to know everyone. John suggested that the Board should just stick to the basics and get to know each other and new board members should not be expected to “hit the ground running”. Mark asked if either Carrie or Carla would be able to sit in and give a viewpoint from the Management Company. Carla stated that both should attend. Mark stated that a timeframe and location would need to be determined. Denise mentioned that she believes the orientation should take place before their first meeting. John stated that he thinks it should be after their first meeting so they can come up with questions after their first meeting. Mark thought an April date would work best in terms of family obligations for people. Stephen proposed the first Saturday in March (March 7th). Mark stated that the Board should wait on a

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date until the March meeting and will check with Carrie and Carla to see what attendance would be. Stephen mentioned having it planned for 2016 as well.

Motion to adjourn: Motion to adjourn, Wolff/Hempel. Passed 8-0. Meeting adjourned at 7:40pm.