

## Meeting Minutes

Jonathan Association Board of Directors – February 14, 2017

---

**Attendance:** Steve Dummer, Judy Grosch, John Hace (by telephone video: connection lost at 7:32; connection resumed 7:48), Denise Klimek Hedtke, Afua Owusu-Baafi, Justin Scharpen, Kelli Snapp; Stephen Wolff

**Gassen:** Kirk Gassen – CEO (interim property manager), Carrie Maass – Site Manager, Natalie Martynow – Observer, & Tom Berg - Observer

**Open Forum:** none present

**Call to Order:** 6:30pm

**Designate the Quorum:** Quorum designated, 8 directors present; 1 director attending via telephone video.

**Adopt Agenda:** ; Wolff added new business items A, B, & C. **Motion to adopt agenda as amended, Wolff/Dummer. Adopted as amended, 8-0.**

**Adopt Minutes:** Final paragraph; Wolff requested correction of the word “volunteer” to “servant” in Wolff’s remarks. **Motion to adopt amended minutes, Grosch/Dummer. Passed 8-0.**

### **Unfinished Business:**

- A.) Strategic Marketing Plan:** Scharpen & Maass presented the process they’re using to establish the strategic marketing plan, including goals, purpose, & vision. They outlined strengths, weaknesses, threats, & content development. They also presented recommendations. Grosch & Wolff shared hopes that greater presence, whether online or by mail, will be kept fresh. Next steps were discussed.
- B.) Nominating Committee:** Scharpen reported that he has reached out to former directors to gauge interest in running again. Hace commented that there should be a better, cheaper way to count the ballots. **Motion to implement internal election counts for 2017 election, Hace/Dummer. Failed 1-7.**
- C.) City Collaboration – Pavilion Access:** Wolff has not had any successful conversations with City of Chaska staff or council about changing path to a road for Lake Grace access. Next steps would involve addressing the city council with a prepared plan. Grosch stated that we should let them know how we feel. Scharpen noted that we need to assess board members’ interest in pavilion access by car. **Motion to present request for vehicle access to the pavilion to the City of Chaska city council Grosch/Hace. \*\*Hace connection lost\*\* Failed 1-5.**
- D.) Pavilion Landscaping Bids – Letter from home owner:** Maass summarized meeting of pavilion landscaping committee. Wolff voiced that we need a member feedback option. Hedtke disagreed. **Motion to hire Superior Lawn & Landscape for pavilion landscaping job, Snapp/Wolff. Passed 5-0-1 abstention.**

**\*\*Hace connection resumed\*\***

**New Business:**

**A.) Mailboxes: Motion to adopt policy resolution #24 Secure mailboxes for all Jonathan residents, Dummer/Wolff. Passed 6-1.**

**B.) Annual Report by President: Wolff shared his memorandum for presentation at the annual meeting. Motion to approve presenting memorandum by former president Wolff at the annual meeting, Dummer/Snapp. Passed 6-1.**

**C.) Lighting Upgrades:**

**Board directive: pursue rebate from City of Chaska for high efficiency lighting upgrades.**

**General Reports:**

**Management Report:**

Discussion of N3 retaining wall, erosion, and trail removal. Maass is starting process of soliciting bids for the removal projects. **Board directive: Please draft a memo of understanding for removal of Neighborhood 3 trail and bridge to Hidden Creek Townhomes.**

Maass worked on the drainage/culvert clog issue between Ashley Drive and Eitel Road. The culvert belongs to the City of Chaska and they are maintaining the culvert clean-outs. There was agreement to check-in to see if the situation has been resolved in spring.

Hace shared concerns about maintenance logs with management. Maass indicated that there is sometimes a gap between finishing jobs and entering into the system, due to the learning curve stemming her being new to the Caliber system.

**Presidents Report:** Scharpen summarized the written report.

**50<sup>th</sup> Anniversary Committee:** Grosch summarized written report. Next meeting is scheduled for 2/16/17. Snapp reported all vendors are willing to make their way down to the pavilion location.

**Architectural Review Committee:**

**Board directive: Please check on staked-out lot on Mark Twain.**

**Adjourn: Motion to adjourn, Wolff/Grosch. Passed 8-0.**