

## MEETING MINUTES

### **Jonathan Association Board of Directors – June 12, 2012**

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#### **Attendance:**

**Board:** David Snodgrass (President), Stephen Wolff (Vice President), Kristin Hempel (Secretary), Mark Perry (Treasurer), Jon Heers, Mike Lynner, and Nancy Dilks

**Gassen:** Nicole Kirk

#### **Call to Order**

Meeting was called to order at 6:30pm, by David Snodgrass.

**Designate the Quorum:** 7 board members present; a quorum has been reached

**Agenda:** The agenda was amended to move item “V. Visitor Presentation/Open Forum” to the start of the meeting. The agenda was approved as amended: Perry/Dilks. Motion passed 7-0.

#### **Minutes:**

- The Jonathan Association Board of Directors – May 8, 2012 was amended to remove the “Visitor Presentation/Open Forum” section from the minutes. The minutes were approved as amended: Dilks/Wolff. Motion passed 7-0.
- The Jonathan Association Board of Director Executive Session – May 8, 2012 was amended to remove the names and replace with the property addresses for the web site. The minutes were approved as amended: Wolff/Lynner. Motion passed 7-0.

#### **General Reports**

- **President’s Report/Executive Committee** – David Snodgrass stated that this report includes a board resolution to be discussed in the “New Business” portion of the meeting.
- **Heritage Committee** – Nancy Dilks provided a status on the videotape project that 6 to 8 interviews have been taped to date. The second part of the project will require a \$5000 fee which was previously approved by the former Board and will be proceeding as planned.
- **Communications Committee** – David Snodgrass noted that Jonathan was recognized by the Community Association Institute and will follow up with the Chaska Herald.

An event reminder will be issued for the 4<sup>th</sup> of July.

- **Building & Grounds Committee** – Nothing to report at this time.
- **Architectural Review Committee** – Kristin Hempel provided an overview of the ARC process and reminded Association to review the guidelines on the Jonathan website when submitting a request.
- **Activities Committee** – Nancy Teske noted that the fourth of July celebration plans are in order and additional volunteers are needed. Vendors will include hot dogs/bratwurst (on a cash basis), popcorn, ice cream and will have a watermelon eating contest. Festivities are from 11am-2pm with the fun run and parade beforehand.

Upcoming activities include National Night Out. National night out currently has two neighborhoods signed up for participation. Each neighborhood will be reimbursed up to \$100 for participation related expenses, is available to the apartments as well as single homes, and will include two antique fire trucks. A post card will be sent as a reminder.

- **Treasurer's Report/Finance Committee** – Mark Perry reported that to date the books look good, the budget is strong, year to date we are ahead approximately \$10,000, and the expenses are currently under budget.
- **Management Report** – Nancy Teske noted the historical tree replacement of dead or dying trees over the past four years represented upward of 200 trees. A homeowner requested a removal and replacement of a Japanese Lilac tree with a Maple tree. The cost of the aesthetic project would be approximately \$800. A temporary building and grounds committee will be created to establish a resolution for boulevard tree determination and future tree replacement. The members of this committee will be: Stephen Wolff, Kristin Hempel, and Mark Perry.

Tot lots for neighborhood 4, 5, and 11 and previously approved landscaping projects are in process.

A newly dedicated staff member to Jonathan has been hired – Greg.

A bid for a new sitting area for Neighborhood 1 was presented to remove/replace the current sitting area and remove the free standing pillar. A motion was presented to move the discussion and related decision to the Executive Committee meeting Wolff/Perry. Motion passed 7-0.

- **Calendar of Events Update** – National Night Out was reviewed as part of the Activities Committee report; there is nothing additional to report at this time.

#### Old Business

- **July 4<sup>th</sup> Plans Update** – Was reviewed as part of the Activities Committee report.
- **National Night Out Plans Update** – Was reviewed as part of the Activities Committee report.

#### New Business

- **Board Resolution** – Due to the nature of the resolution, David Snodgrass turned the meeting over to Stephen Wolff (7:18pm).
- David provided an overview of the resolution outlining the relationship of Supercreative and the board. Specifically, page 1-2 subsection a-c outlining:
  - “a. The contract was in effect prior to the board member’s service on the board;
  - b. The contract is fair and reasonable and was not entered into by reason of any undue influence or conflict of interest; and
  - c. At the inception of the contract, the board member/owner of Supercreative was not on the board and did not use his board position to procure the contract.”
- In addition, the resolution allows for the immediate replacement of Supercreative once bids are obtained. Supercreative has agreed to assist with web site maintenance in the interim free of charge. Web hosting has already been moved to Jonathan.
- Motion was approved as presented: Hempel/Perry. Motion passed 6-0, 1 abstain (Snodgrass).
- Stephen Wolff turned the meeting over to David Snodgrass (7:22pm).
- Nancy will obtain bids for a new web provider.

Motion to adjourn meeting was called at 7:25pm: Perry/Lynner. Motion passed 7-0.