

MEETING MINUTES

Jonathan Association Board of Directors – May 14, 2013

Attendance:

Board: David Snodgrass (President), Stephen Wolff (Vice President), Kristin Hempel (Secretary), Jon Heers, and Kelli Snapp

Gassen: Nicole Kirk and Nancy Teske

Call to Order

Meeting was called to order at 6:31pm, by David Snodgrass.

Designate the Quorum: 5 board members present; a quorum has been reached.

Agenda: The agenda were approved as presented: Wolff/Hempel. Motion passed 5-0.

Minutes: The minutes were approved as presented: Wolff/Heers. Motion passed 5-0.

General Reports

- **President's Report/Executive Committee**
 - David Snodgrass stated that there were no items of note at this time
- **Heritage Committee**
 - David Snodgrass stated that this will be reviewed in the New Business section
- **Communications Committee**
 - Nancy Teske stated that there is no activity in this committee and recommended that it be dissolved and used adhoc if needed
- **Architectural Review Committee**
 - Kristin Hempel noted that there was a property cleanup reported under Policy Resolution #16, a small driveway expansion was approved, and an additional inquiry was submitted for a driveway addition that is under review
- **Activities Committee**
 - Kelli Snapp provided an overview of the garage sale on the 27th of April. This year we ran out of maps and in the future there is a suggestion to put the maps online, have advertisers, and have a permanent space on the website for the annual garage sale
 - Nancy Teske stated that for the July 4th celebration, we should have additional water for the animals and a mister for the attendees
- **Apartment Correspondence Committee**
 - David Snodgrass stated that he had not spoken directly to the Chairman of the Committee, however work is in process
- **Adhoc Annual/Special Meeting Committee**
 - Nicole Kirk is working on compiling the data and related timelines

- **Treasurer's Report/Finance Committee**
 - Stephen Wolff provided the following highlights from Mark Perry's email:
 - Operating funds are at just under 469,000
 - Reserve funds are now up to 157,000
 - Accounts receivable are at 271,000 - down about 23,000 from last month
 - Income was right about average for the month and is still running about 10,000 ahead of budget for the year
 - Expenses are about 42,000 under budget - primarily due to administrative expenses and maintenance expenses being well under budget
 - We are still operating in the green, everything looks healthy and big changes are not foreseen (other than maintenance which may catch up to their budget over the next couple of months)
- **Management Report**
 - Nancy Teske provided the following updates:
 - Karen House is in need of a roof replacement – bid collection is in process
 - Monument sign replacement update
 - Bench/Trash Receptacle project in process
 - Spring Cleanup was a huge success
 - The PUG used for maintenance is not functional and the replacement is in process
 - Garden Plots have been a big success, almost all are reserved
- **Calendar of Events Update**
 - David Snodgrass stated that that Seedling and Apple Awards will be discussed later, the June and July Board meetings are upcoming, and the 4th of July celebration

Old Business

- **2013 Goals Status**
 - David Snodgrass will send a goal worksheet to the Board, goals will be amended to include 2013/2014 goals
- **Clover Field Association Requests/Questions**
 - Nicole Kirk is noted that the gazebo agreement was on file stating the city will maintain the gazebo and Jonathan will maintain the landscaping as a courtesy
 - The sign has not been removed despite several attempts to contact the owner. A motion was presented to remove the sign at Jonathan's expense due to lack of response to the owner to remove the sign: Wolff/Heers. The motion was amended to remove the sign at Jonathan's expense due to lack of response to the owner to remove the sign and maintain the sign for 30 days in the Apple Barn, if unclaimed, it can be disposed: Wolff/Hempel. Motion passed 5-0.
- **Preferred 2013 Tree Vendor**
 - A motion was presented to utilize the preferred vendor, Jim Steele, for a period of one year: Hempel/Snapp. Motion passed 5-0.

New Business

- **Jonathan: Association of the Year Award 2013**
 - David Snodgrass accepted the CIA award on behalf of Jonathan, press release and newsletter article to follow
- **Apple/Seedling Award Recipients**
 - David Snodgrass presented the Seedling award nominees as follows:
 - Boy Scout Troop 589: Zachary Anderson, Ben Baribault, Shaun Caulfield, Jordan Coon, Brian Hace, Henry Hace, Mike Kujak, Joshua Manion, and Henry Thomas
 - Neighborhood coordinators for the National Night Out: Kelli Brenny, Stephanie Filreis, Donna Ghassen, Steven Kurtzweil, Naomi Krueger, Claudia Lunde, Janet Sons, Kathy Strahan, and Tracy Trevethan
 - David Snodgrass presented the Apple award nominees as follows:
 - Andy and Marie Esch
 - A motion was presented to move forward with the nominees as presented: Wolff/Heers. Motion passed 5-0.
- **July 4th Status Update**
 - In addition to what was covered earlier in the meeting during the Activities Committee report, Kelli Snapp noted that all vendors were reserved
 - A 20% increase in t-shirts will be added to the historical amount to purchased, Nancy Teske will research
 - Stephen Wolff will obtain the template from David Snodgrass to utilize for the fun run
- **Review of Bids/2013 Projects: Monument Sign Replacement Project, Bench/Trash Receptacle Replacement Project**
 - Discussion was held around obtaining additional similar artistic renditions for the monument signs. A motion was presented to table the monument sign replacement pending further research: Hempel/Snapp. Motion passed 5-0.
 - A motion was presented to move forward with the Bench and Trash Receptacle replacement as presented: Wolff/Hempel. Motion passed 5-0.
- **PUG Replacement Request**
 - A motion was presented to move forward with the Cushman Hauler noted in the packet to replace the PUG: Wolff/Snapp. Motion passed 5-0.
- **Jonathan Video**
 - Discussion was held around the current status of the video and related copies. A motion was presented to, upon delivery of the 3 copies of all the unedited data, 6 copies of the 6 minutes without the music, and 3 copies of the 6 minutes with the music, payment will be executed to the vendor and the Heritage Committee is empowered to make copies, without the music, up to a cost of \$200: Snodgrass/Hempel. The motion was amended to, upon delivery of the 3 copies of all the unedited data, 3 copies of the 6 minutes without the music, and 3 copies of the 6 minutes with the music, payment will be executed to the vendor once the contract is signed with specific reference to the version without music and raw footage without copyright. Additionally, the Heritage Committee is empowered to make copies, without the music, up to a cost of \$200: Snodgrass/Hempel. Motion passed 5-0.
 - A motion was presented to, empower the Executive Committee to spend up to \$1,200 on copyrights to the score with the legal notice presented: Hempel/Wolff. The motion was amended to, empower the Management Company to spend up to \$1,200 on

copyrights to the score with the legal notice presented with Hellmuth: Wolff/Hempel.
Motion passed 5-0.

Motion to adjourn meeting was called at 7:31pm: Wolff/Hempel. Motion passed 5-0.