

Meeting Minutes

Jonathan Association Board of Directors – May 13, 2014

Attendance: Denise Hedtke, Jon Heers, Michael Lynner (Secretary), Mark Perry (President), Kelli Snapp (Vice President), John Siegfried, Kristen Hempel, Stephen Wolff (Treasurer), Judith Bostrom

Call to Order: President Mark Perry called the meeting to order at 6:50pm

Designate the Quorum: 9 present, Quorum reached

Agenda: Amend to add item E to New Business; Mail Station idea, Wolff/Bostrom, Passed 9-0

Minutes: Minutes approved as amended. Siegfried/Snapp, Passed 9-0

General Reports:

President's Report/Executive Committee: No report from Executive Committee. Mark Perry stated that the BOD/Jonathan must determine what is within our jurisdiction and what is not.

Heritage Committee: Denise Hedtke stated that Marsh Halberg will be the chair of the committee and supplying reports in the future. Nate Bostrom will also help with preserving the history of Jonathan, including CDs and Videos. Found original model of Jonathan and will try to “bring it back to life”. Looking to determine a date for the 50th anniversary.

ARC Committee: no approved ARC requests in the past month despite requests. Kelli Snapp will be a committee chair. Jon Heers, Denise Hedtke and Stephen Wolff will be committee members. Marsh Halberg will also serve as a resource.

Activities Committee: Kelli reported that the Annual Festival of Garage Sales went very well at the end of April; stated that 500 maps were printed with a QR code so that people could have everything in their Smartphone. Over 100 people registered compared to 83 last year. 4th of July celebration will be the next event that will be coming. Kelli Snapp will chair the committee, open call to neighbors in the Jonathan Association to help.

Building & Grounds Committee: John Siegfried stated that there has been much activity in regards to the trail replacement project. 3 contractors appeared with bids out of 4 asked. John stated that Asphalt Associates had the most comprehensive bid for the project and presented Asphalt Associate’s suggestions for overlays/repairs.

Neighborhood Representative Committee: Judith stated that she has held back moving forward due to the reason that there should be legal consul before proceeding. Judith asked if there was an electronic database of all neighborhood contacts. Hellmuth & Associates will review charter before moving forward.

Apartment Correspondence Committee: Mark Perry stated that there is nothing to report at this time.

Treasurer's Report: Operating funds balance is \$542,918 and the Reserve Fund balance is \$342,364 for the month ending 4/30/14 we were under budget by \$11,000. Year to date, we are under budget by \$42,908. The finance committee did not meet this month; however, a charter was written and will be presented to the board during new business. For the June meeting you can expect more information on the status collections for past due balances.

Litigation Committee: No Report

Management Report: Eitel house was broken into again, police report was filed and repairs have been made. Lake Grace pavilion has been cleared out and equipment has been moved to the Karen House storage shed. Over 500 late fee notices had been sent out and over 75% have already responded. Stephen Wolff made a motion to replace Eitel House window. Wolff/Hempel. John Siegfried suggested to replace with the window with Plexiglass. **Motion amended to replace glass with Plexiglass, seconded by Kristen Hempel. Passed 9-0**

Calendar of Events Update: No upcoming events, Jodi stated that the Spring Clean-Up day was a success. Next board meeting is 6/10/14. Newsletter should be sent out the week of 5/19.

Old Business

- A.) **Neighborhood Representative Charter:** Nothing further to discuss, Jodi will send Charter to Hellmuth for review
- B.) **Committee Chair Assignments:**
Heritage: Denise Hedtke
ARC: Kelli Snapp
Building and Grounds: John Siegfried
Finance: Stephen Wolff
Neighborhood: Judith Bostrom
Apartment Correspondence: Mark Perry
- C.) **Asphalt Repair Proposals & Updates:** Stephen Wolff raised a question: Based on proposals, was there a scope of work given to contractors. Need to make sure we are comparing apples to apples? Jodi stated that there were 4 bidders total, 3 responded; bidders met with John and he took the contractors to the proposed areas for repair. John stated that it was not a “lineal feet bid” and more of a “problem areas” bid based on Johnathon’s recommendation to problem areas. Stephen Wolff stated that the Board should substantiate the recommendation for trail proposal for the end of the year finances. Motion to go ahead with Trail Assessment Bostrom/Wolff. John Siegfried said that certain areas will need work in the future and it’s the fact that the Board needs to start somewhere. Kelli Snapp mentioned that “as a homeowner” she would like to know that the Jonathan Association had an assessment done and can prove that to people asking. Judith Bostrom suggested a 5 year plan for repairs, admitted that it is an aggressive plan, but believes that it can be accomplished. Wolff amended **motion to approve a bid assessment up to \$5,000, and that no additional trail work will be completed before assessment. Motion passed 9-0**
- D.) **ADAC update-Meeting to be set up with Finance Committee ASAP:** Tentative meeting scheduled with Stephen and Mark for 5/15. Will be discussed after Board Meeting.
- E.) **Sign contract with Clarity 11 for website content management & maintenance for 1 yr:** Motion to approve contract renewal Wolff/Hempel. Passed 9-0.

New Business

- A. **Charters/Mission Statements:** **Committee Chair association standing will be approved by Hellmuth. Stephen Wolff will send an amendment email for guidance. All charters will be sent for Legal Approval.**
- B. **Lake Grace-Beach/Lake Guidance:** Lake Grace is not Jonathan’s responsibility, the pavilion is. The best Jonathan can do is ask the city to take care of any issues. Jonathan used to hire lifeguards for the beach, eventually the City of Chaska provided lifeguards, since that time, no lifeguards have been on duty at the beach. We need to determine who put the original “No Swimming” sign up on the Lake Grace Beach. Jodi stated that she believes that the Lake used to be Jonathan’s property. Jodi will ask

the City of Chaska who put the “No Swimming” sign up first and who can remove it. Jodi also mentioned that a resident has asked about the canoes at Lake Grace and who owns them, resident was looking to pay a storage fee to keep her canoe at the lake.

- C. Late Fee Plan:** There was general confusion around the actual late fee for Jonathan dues. Currently Gassen is not empowered to waive any late fees. Stephen recommended to empower onsite manager to waive any collection fees up to \$25 in late fees in lieu of extenuating circumstances prior to sending to ADAC. Wolff/Hempel. Passed 9-0
- D. StrengthsFinder:** Recommended to the Board to help better communicate with each other and find each person’s strengths. Jodi will send out a link to each Board Member.
- E. Mail Stations:** BOD will look into what the USPS would require for locked mailboxes or stations. Jodi will contact the correct authorities to begin the process and what would be required. Judy suggested that we need to be specific about the neighborhood, the neighborhood in this discussion is Clover Ridge Village.

Tabled Items:

- A. Gassen Management Contract:** Continue to table, Stephen will send questions to Jodi who will send the most updated contract to the Board.
- B. Eitel House:** Outside of window repair, no discussion. Tabled.
- C. Lake Grace Pavilion:** Tabled
- D. Emerald Ash Borer:** Tabled

Meeting Adjourned at 8:57pm Wolff/Heers, passed 9-0.