

## Meeting Minutes

Jonathan Association Board of Directors – 10-13-2015

---

**Attendance:** Judith Bostrom , John Hace, Jon Heers, Lee Peterson , Justin Scharpen, John Siegfried, Stephen Wolff.

Absent: Denise Hedtke, Mark Perry

**Gassen:** Property Manager – Carla Gruenhagen, Site Manager – Carrie Maass

**Open Forum:** Lee Peterson introduced himself as interim for Dr. Delf's vacant chair. Board members ask questions to Mr. Peterson.

**Call to Order:** 6:43 p.m.

**Appointment for vacant seat:** Lee Peterson **Wolff/Hace, Passed 6-0.**

**Designate the Quorum:** Seven directors present. Quorum designated.

**Adopt Agenda:** **Motion to adopt agenda. Siegfried/Scharpen, Passed 7-0;** adopted as amended.

**Adopt Minutes:** **Hace/Siegfried, Passed 7-0.**

### **Unfinished Business:**

#### **A.) Board Resolutions**

1. Mail Station Maintenance –
2. Chemical Treatment of Ponds – **motion to adopt resolution. Bostrom/Peterson. Motion to amend the resolution upon legal review. Bostrom/Scharpen, Passed 6-0.** Siegfried abstained.
3. Boulevard Trees in Clover Field Development – **Motion to approve resolution as written. Siegfried/Scharpen, Passed 7-0.**

**B.) Eitel House – Hace presented 3 possible property line designations. **Motion to approve option C. Hace/Bostrom, Passed 7-0. Motion for management to clean brush in front of Eitel House to prepare for listing the property. Hace/Bostrom, Passed 7-0.****

**C.) Written Committee Charters - Wolff requested direction from the board to proceed forward with charters or to disregard them. Scharpen suggested that every committee chair have a draft by December meeting. Wolff provided an example from the finance committee charter and offered to help anyone needing it.**

**D.) Lake Grace Pavilion – Siegfried reported there is no new report on this and tabled it until spring.**

**E.) Budget – Siegfried requested that Perry provide an explanation of collection procedure at November meeting. Wolff asked Site Manager to send Siegfried a copy of the collection policy. Siegfried also suggested for the hospitality line of the budget to be raised**

to a minimum of \$1,000 in an attempt to entice more involvement on the board and committees from residents.

1. Annual dues - **Motion to increase 2016 annual dues to \$255. Hace/Siegfried, Passed 7-0.**
2. **Motion to adopt budget as written – Bostrom/Sharpen, passed 7-0.**

**New Business:**

- A.) Garden Plots – Management looking for direction on defining what is considered a “cleaned-out” plot. Refund of \$10 to all gardeners with majority of plants/vegetation and all fencing removed by Oct. 1<sup>st</sup>.
- B.) Bridge – Hace suggested taking trail out: it is a small trail and the repairs are costly. **Motion to decline all bids: Buildings & Grounds take on bids - Siegfried.** Peterson amended motion indicating management reach out to insurance company to see if this damage could be covered. **Motion to decline bids and assign to building & Grounds and check on insurance coverage - Peterson/Siegfried, Passed 7-0.** Wolff directed management to send a letter to N3 residents, explaining the board is looking into repairs, but that work will not proceed this year. Also requested a new 24” x 24” laminated sign be posted to state: “use alternate route: the board is evaluating the situation”.
- C.) Trees – Bostrom stated that feels it is too late in the year to plant and is upset that this hasn’t been taken care. Board directed management to assure that warranty will be provided with the 30% discount for fall planting. **Motion to plant trees this fall and management to evaluate the trees 1 year from planting date to cover warranty. Bostrom/Scharpen. Wolff – amend the motion to add two additional trees to Tuscany Hills tot lot to provide shade up to \$1,500 and to accept Hartmann bid. Wolff/Siegfried, Passed 7-0.**
- D.) Erosion Repair along trail – **Motion to deny the two bids and carry this project over until spring. Siegfried/second unknown. Passed 7-0.**

**Tabled Items:**

- A.) Lake Grace Pavilion
- B.) Erosion repair along trail

**General Reports:**

**Management Report:** Update: Haverhill mail stations have been replaced. Mail station audit is complete. Updates will be made on map. Trail incident was never reported and item was closed.

**Calendar of Events:** Wolff mentioned Cocoa and Coasting tentative date was Sat. Dec. 12<sup>th</sup>. Site Manager will reserve reindeer and Santa and confirm date.

## Meeting Minutes

Jonathan Association Board of Directors – 10-13-2015

---

**Presidents Report:** Wolff thanked board members for countless hours of volunteer service between meetings and for all they do to make this association the best it can be. Wolff thanked Dr. Delf for her service on the board and welcomed Lee Peterson. Wolff thanked the CAI-MN Community for nominating The Jonathan Association for the 2015 Vision Award, for which Jonathan received second place.

**Activities Committee:** Scharpen indicated that the Oct. 24<sup>th</sup> date in the newsletter was incorrect and that Saturday, Oct. 31<sup>st</sup> is fall clean-up day.

**Neighborhood Representatives:** No news to report. Committee meets quarterly and did not meet this month.

**Architectural Review Committee:** Bostrom indicated that there is a smooth process. Applications keep coming in and the approval process has been successful.

**Heritage Committee:** No report. (Marsh Halberg emailed that he still needs to make prints, but is out of the country on business for next two weeks.)

**Building and Grounds Committee:** Siegfried indicated nothing to report as most was discussed during the meeting.

**Treasurers and Financial Committee:** Balance sheet, \$351,000 in operating budget, \$400,000 in reserve account, \$4,000 under budget. According to Association account, the budget is healthy. Approved the \$12,000 balance for trail replacements, this summer.

**Adjourn: Hace/Scharpen. Passed 7-0. 8:43 p.m.**