

## **Jonathan Association Board Meeting – April 10, 2018**

### **Attendance:**

Judy Grosch, Justin Scharpen, Clint Prescott, Steve Dummer, Kay Rothe, Amy Gruber, Judith Bostrom

### **Gassen:**

Steven Smith – Portfolio Manager

### **Absent:**

Slade Watkins, Maame Quarshie

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### **Open Forum:**

Stephen Wolf had three items to discuss:

- Communications – Newsletter getting traction in Facebook, maybe we should provide a digital version
- Vacant board position – Stephen will accept, if nominated
- Bruce Koprucki from N4 – Fun Run Coordinator, please give him some recognition in the Fourth of July Celebration

### **Call to Order:**

6:34 pm

### **Designate Quorum:**

7 directors present, 2 absent, quorum designated

### **Adopt Agenda:**

Bostrom added the Eitel House to Old Business

Grosch added the vacant board seat to New Business

- Bostrom moved to adopt the agenda
- Kay seconded
- 6-0 Motion carried

### **Secretary's Report:**

- Bostrom moved to approve the minutes
- Gruber seconded
- 6-0 Motion carried

### **Treasurer's Report:**

- Dummer moved to approve the budget report
- Bostrom seconded
- 6-0 motion carried

### **Management's Report:**

Management provided an overview of the neighborhood activity

Management has been going through the delinquencies

- *Board directive: Bostrom asked for a copy of the Encompass contact for the board to review*

### **Juliet Park Tot Lot**

Three options for tot lot designs were created by Miracle and presented by Management  
Scharpen asked to approve a budget first and then get three quotes from different vendors for the project

Bostrom said that 25k was set aside for this particular project

Management said that \$57k is in the budget for tot lots this year, the tot lot in N3 is also slated for renewal this year

Prescott said the tot lot in N3 is smaller in size and mostly needs cosmetic updates

- Bostrom moved to allocate \$30k for a tot lot in Juliette Park
- Grosch seconded
- 6-0 motion carried

### **Approval of Canoes Application**

Gruber asked to include terms for removal in the application

Grosch asked why not have them stored for the term of one year

Scharpen asked which terms we want and then we can move forward

Prescott asked to include a full year term for the rental space with a one-month window for Jonathan residents to renew their space before it is available to non-residents

- Prescott moved to approve the amended application
- Grosch seconded
- 6-0 motion carried

### **Approval of Collection Policy**

Steven presented the revised collection policy with the ability for Management to negotiate terms of payment over 12 months instead of 6 months

- Bostrom moved to approve the amended collections policy
- Dummer seconded
- 6-0 motion carried

### **Bad Debt**

Management presented a list of 24 accounts to write off as bad debt

Bostrom asked how the six sold properties on the list were sold without the title company acknowledging the debt and asked at what point the Association should hold the title companies responsible for their errors

Scharpen asked to consider when the cost of pursuing the debts is more than the debt itself

Bostrom suggested having the Finance Committee meet to discuss the bad debt and bring the results back to the board

### **Old Business:**

#### **World Learner Agreement**

Waiting for approval of the agreement from the World Learner School

#### **Karen House Remodel**

Management is working on the details for next month's meeting

#### **Trail Systems Maps and Historical Markers**

Management has asked about updating the trail maps and having the city create them

Bostrom discussed the historical places in Jonathan and said that her husband had agreed to help with the planning  
Scharpen volunteered to work with Nate Bostrom on the quantity and details of the historical markers

### **Eitel House**

Bostrom volunteered to research grant money for the rehabilitation of the property as a first step in resolving the larger issue of what to do with the property

### **New Business:**

#### **Email Blasts**

Prescott detailed the opt-in Jonathan email list and how it is to be used  
*Board directive: Scharpen asked Management to work on a privacy policy to be added to the website*

#### **Oak Valley Sign**

Scharpen brought up that the sign's funding and replacement date are included in the Reserve Study  
Bostrom said that the current sign was not well received when it was installed  
Bostrom asked about getting a bid for the mail house in Oak Valley along with a sketch of the work to be done

#### **Tractor Discussion**

Scharpen detailed the process of the initial Kubota purchase  
Grosch said that the issues in question with the Kubota were discussed at the time of purchase and all of the concerns were addressed at that time

#### **50<sup>th</sup> Newspaper to be mailed out with the fall Newsletter**

Grosch said that she received a quote for the newspaper mailing and it would cost \$600 for trimming and tabbing 2300 pieces  
Bostrom moved to approve the cost of the mailing  
Dummer seconded  
6-0 motion carried

#### **Vacant Board Seat**

Slade Watkins has decided to resign from his position  
Grosch moved to nominate Stephen Wolf to the vacant board position  
Bostrom seconded  
6-0 motion carried

#### **Adjourn**

Bostrom moved to adjourn  
Rothe second  
7-0 motion carried  
8:10 pm