

Jonathan Association Board Meeting – September 11, 2018

Attendance:

Justin Scharpen, Clint Prescott, Steve Dummer, Kay Rothe, Stephen Wolf, Chase Lundstrom, Judy Grosch

Gassen:

Carrie Maas – Property Manager
Steven Smith – Portfolio Manager

Absent: Amy Gruber

Open Forum:

None

Call to Order:

6:33 pm

Designate Quorum:

7 directors present, 1 absent, quorum designated

Adopt Agenda:

Dummer moved to adopt the agenda
Rothe seconded
6-0 Motion carried

Secretary's Report:

Wolf moved to approve the minutes
Lundstrom seconded
6-0 Motion carried

Treasurer's Report:

- Outstanding check from Feb 2017 should be resolved
- Certificate of deposit coming due in October

Management's Report:

- Management provided details on the letters and events from the past month
- 22 trees in Clover Ridge are slated for replacement
- Remaining items for the fall schedule include the Tuscany signs, repairs around the Karen House as requested by the insurance company
- The pavilion stairs will be removed in two weeks and the new trail will be paved at the start of October, railing installation to follow

Old Business:

Trail System Maps

- Waiting for proofs from the city for approval

Bad Debt

Wolf moved to approve the list of bad debt to write off for the amount of \$14,145.90

Dummer seconded

6-0 motion passed

Apple Award

- Nominees are needed

Eitel House

- Demolition option would require a meeting of the Heritage Preservation Commission to review the application
- Rothe detailed the previous board research and offered to work with Lundstrom in the pursuit of options

Tree Policy

- Lundstrom met with management and developed a schedule of maintenance, detailed approved trees and landscape companies
- Wolf asked to include coniferous trees into the current list of approved trees and include competitive bids for larger projects
- Scharpen commended the effort that went into the document

Lundstrom moved to approve the tree policy as presented and allow management to amend the content as needed

Wolf seconded

6-0 motion passed

Millpond Culvert

- Demand letter to the Mayor and the City Administrator

Wolf moved to have Hellmuth draft a letter requesting action to be taken by the city based on the research that he's compiled

Rothe seconded

6-0 motion passed

Insurance Binder and Recommendations

- Review of the approved insurance binder

New Business:

Open Board Seat

- Jeremy T. Landkammer Ely applied for the vacant seat

Lundstrom moved to appoint Landkammer Ely to the vacant position

Prescott seconded

5-1 motion passed

N5 Trail Request for Action

- Trail needs repair and has a curb running alongside sections of the path
- To be addressed with the 2019 trail improvement plan

Fieldstone Request for Action

- Request by Fieldstone Family Homes to approve a 20 foot wide drainage and utility easement across Outlot J, Clover Field

Lundstrom moved to approve the proposal with the conditions recommended by the attorney in the August 8th email to Carrie
Dummer seconded

Lundstrom amended the motion to draft the easement agreement based on David Hellmuth's email to Carrie and then management can deliver the easement proposal to Fieldstone
Not seconded

1-5 motion failed

Rothe moved that the Fieldstone project with the information that they gave us with the 20 foot drainage and utility easement with approval from the Jonathan Association needs to be clarified in writing in a much better, readable form, perhaps with the map, and that needs to be presented to us, the Jonathan Association board of directors for further discussion and possible approval
Not seconded

Wolf moved to have the applicant be notified that the Jonathan board requests that they draft an easement agreement with maps and supporting documentation so that we can consider the request at that time
Rothe seconded
4-0, 2 Abstain
Motion carried

Board Development

- Allocate funds for board member training, development and certification

Grosch moved to approve funding up to \$3,000 for board member training, development, and professional certification testing fees. Unused allocation will expire December 31, 2019.

Dummer seconded
6-0 motion carried

Adjourn

Wolf moved to adjourn
Dummer seconded
6-0 motion carried
7:55 pm