

Jonathan Association Board Meeting – April 9, 2019

Attendance:

Justin Scharpen, Clint Prescott, Steve Dummer, Jeremy Landkammer Ely, Stephen Wolff, Chase Lundstrom, Kay Rothe, Judy Grosch, Amy Gruber

Gassen:

Melissa Kampen – Property Manager
Steven Smith – Portfolio Manager

Absent: None

Open Forum:

Three homeowners expressed concern for mail stations being added in Autumn Woods

- Having cluster mailboxes are the main concern

Call to Order:

6:48 pm

Designate Quorum:

9 directors present, 0 absent, quorum designated

Adopt Agenda:

Wolff added item D. Employee Training
Scharpen moved to approve the agenda as amended
Wolff seconded
8-0 Motion carried

Secretary's Report:

Wolff moved to approve the minutes as presented
Scharpen seconded
8-0 Motion carried

Treasurer's Report:

- Landkammer Ely asked about the charges for 5292 stationary cost and 5390 meetings charges

Board directive: Management will follow up with Kristie and report back to the board about charges 5292 and 5390 in the board packet.

- Rothe asked about charges for the printer, the Association is being charged fees for excess color printing and management will monitor the usage

Landkammer Ely motioned to accept the Treasurer's Report
Scharpen seconded
8-0 Motion carried

Management's Report:

- Management asked about specifications for adding a technology package to the Karen House
- Management detailed the progress from the board directives over the past month
- Wolff pointed out that the City of Chaska has an interactive map for the trails that should be added to the Jonathan website
- Wolff asked about the upcoming events and whether or not we had contracts signed and to investigate the terms for inclement weather

Landkammer Ely motioned to investigate the reason for the 75% refund to certain sub associations

Dummer seconded

Landkammer Ely amended the motion to include communicating to the sub associations that in 2020 the refund will end

Grosch seconded

8-0 motion carried

- Wolff asked about the mail station planning and Landkammer Ely detailed the progress and timeline for assessing and improving the mail stations
- Wolff asked about the letters being sent out and how to reduce the amount of mail being returned

Board directive: Management will contact Homewise to find out if they can provide a list with ownership updates of Jonathan residents using the service and whether or not there is any revenue generated from the referrals

- Management will contact the resident about the arbor vitae coming across the trail detailed in the Request for Action
- Landkammer Ely asked that Management contact the ARC committee for clarification on issues regarding the covenants and if residents are unhappy with the ARC committee's decision they may bring the issue to the board of directors
- Management provided clarity on the delinquency report and the classifications for the accounts with asterisks noted

New Business:**A. Pavilion Update**

- Two architects were going to cost \$30,000 to create plans
- The pavilion committee opted to explore design/build and prefab options based on the budget
- The timeline will be realistic for 2019 but not for the 4th of July

B. Board Retreat

- Paperwork and agenda have been sent to the board members prior to the meeting
- A strategic framework will create a 3 to 5 year plan

C. Go Daddy/Dropbox – Clint

- Prescott detailed the uses of a Jonathan Association Dropbox account for managing and organizing files pertaining to the association

Wolff moved to approve the security package from GoDaddy and a Jonathan Dropbox account

Scharpen seconded

8-0 motion approved

D. Training Plan

- Melissa has experience in property management and has roots in Chaska
- Steven and Carrie have been training Melissa over her first week and a plan is in place for her to acquire new certifications

Old Business:

A. Trail Maps

B. Historical Markers

- Heritage Committee will meet with Scharpen to collect details

C. Eitel House

- Retaining wall is getting bids

D. Millpond Culvert

E. Jonathan Gardens

F. Juliet Park Master Plan

- In process with Norby & Associates

G. Clover Ridge Entrance / Mailbox Stations

- Norby & Associates presented two options for a gateway entrance and complimentary neighborhood signage concepts
- They investigated options for a silo gateway entrance similar to the Jonathan silo but smaller
- Board members expressed concerns that additional silos would dilute the impact of the existing silo
- Norby & Associates will provide a revised concept after receiving comments

H. Acorn Park in Autumn Woods – tabled until May

I. Tunnels

- Lundstrom contacted Hellmuth about verifying the ownership of the tunnels and will report back to the board with any information

Adjourn

Wolf moved to adjourn

Scharpen seconded

7-1 motion carried

9:16 pm