

Jonathan Association Board Meeting – January 14, 2020

Attendance:

Clint Prescott, Amy Gruber, Justin Scharpen, Chase Lundstrom, Kay Rothe, Judy Grosch, Stephen Wolff, Steve Dummer

Gassen:

Melissa Kampen – Property Manager
Steven Smith – Portfolio Manager

Absent: Jeremy Landkammer Ely

Open Forum: None

Call to Order:

6:32 pm

Designate Quorum:

8 directors present, 1 absent, quorum designated

Adopt Agenda:

Rothe added 6.) Chaska Fire Dept.
Scharpen moved to approve the agenda as amended
Wolff seconded
7-0 Motion carried

Secretary's Report:

Wolff amended the minutes to change

- 10 points AT maturity
- AT maturity in third bullet
- Strike the 'three lines under Return of Dues' only first sentence remains

Scharpen moved to approve the minutes as amended
Wolff seconded
7-0 Motion carried

Scharpen moved to approve the meeting as presented
Wolff seconded
7-0 Motion carried

Treasurer's Report:

A. No monthly update

Chaska Fire Department:

A. The board discussed a donation to the Fire Department

Grosch moved to give \$500 to the Chaska Fire Department one time only this year
Dummer seconded
6-1 Motion carried

Management Report:

- A. Financial Statements – 2019 is not finalized as of the meeting
- B. Collection Reports
- C. Member Engagement Report
- D. Board Directives Update
 - The board and management discussed the process for collecting ARC applications from new builds

Board directive: Management will map out the process to take regarding new builds going forward.

- E. Board Needs from Management
 - a. CD Renewal – Completed by Gruber, renewed for 12 months
 - b. Return of Dues to Sub Associations – No prior agreement has been produced as of yet
 - c. N9 – Cul-de-sac – Management will contact the neighbors and have personal property removed
- F. Management Needs from Board
 - a. Annual Meeting – Letter will be in the mail
 - b. Shamrock Place cluster mailbox – Insurance will replace
 - c. Clover Ridge Tree – Insurance sent payment and Rum River will plant the replacement
 - d. N9 Monument Sign Project – Contracts are ready to be signed with Norby, Edison Signs, River Heights Lawn and Landscape

Dummer moved to approve the contracts as presented
Prescott seconded
6-1 Motion carried

- e. License Agreement Warner Stairs – City is in review
- f. Bids to sign
 - i. EAB treatment – Treatment options were provided by YTS and Sav-A-Tree, the board discussed treatment options and the funding required to start ongoing treatments
 - ii. Rum River Tree Farm – Updated price quote provided

Scharpen moved to approve the contract with Rum River Tree Farm
Dummer seconded
7-0 Motion carried

- iii. Monument sign landscaping – Prescription Landscaping is interested in the work, provided service description via email

Wolf moved to approve the contract with Prescription Landscaping up to \$28,500 contingent on the amendment of the duties in the contract
Scharpen seconded
7-0 Motion carried

- g. Bids in process
 - i. Pavilion landscaping – Mangold Horticulture is interested
 - ii. Acorn Park – Preliminary quotes and planning were presented

Committee Reports:

Pavilion – Frame is up and wood is almost ready to be sealed

Communications – Annual Survey results were shared and volunteer information was collected

- New platform for Gassen sending communications via Nabr Network is up and running

No updates:

Building & Grounds, Activities, Finance, Heritage, Executive, Communication, Garden, Mail Station, Strategic Plan

Adjourn

Scharpen moved to adjourn

Dummer seconded

7-0 motion carried

8:27 pm