

Jonathan Association Board Meeting – February 22, 2022

Draft

Attendance:

Jeremy Landkammer Ely, Kevin Hill, Kay Rothe, Amy Gruber, Heather Chakirov, John Siegfried, Kevin Fafinski, Steve Dummer

FirstService Residential:

Kami Skomsoyvog – Community Manager
Miranda Cadena – Association Manager
Maggie Mahmood – Regional Director
Rachel Henry – Administrative Coordinator

Absent: Paul Van Dyke

Open Forum: N/A

Call to Order:

6:31 pm

Designate Quorum:

8 directors present, 1 absent, quorum designated

Adopt Agenda: Items 7) b) Annual Meeting Debrief added to the agenda.

- Kevin F motions to approved the amended agenda.
 - Steve seconded
 - Unanimously Carried

Secretary's Report: There were a few spelling errors which were for Shiloh that should be Silo, Annual Repot should be Annual Report, and Helmuth should be Hellmuth. The highlighted portions were correct and the highlight could be removed.

- Amy moved to approve the amended January 2022 minutes.
 - Kevin F seconded
 - Unanimously Carried

Treasurer's Report:

- Expiring CD
 - The CDs expired and the Executive Committee approved the investment plan that was brought forth by FirstService Residential.
 - This new plan would be in money markets instead of CDs and would bring in a little more than \$3,000.
- Audit
 - Still ongoing for the 2021 audit.
 - The treasurer and FirstService Residential will go over the financials monthly in order to catch things ahead of time.
 - 2020 Audit will be placed on the website by FirstService Residential.
- Financials

- There were some questions in the January 2022 financials with how some accounts were charged. Maggie will look into all of them and make sure any questions are addressed.

Management's Report:

- Annual Meeting:
 - Now that the annual meeting is over the focus from FirstService and the Board is to get the election process started.
- Buckthorn:
 - This will get straightened out.
- Realtors:
 - There have been a good amount of realtors that have been calling FirstService Residential over confusion regarding Sub-Association Resale Disclosures.
- Autumn Woods Fence:
 - One vendor was unwilling to give a proposal unless promised the work.
 - Voicemails left with other potential vendors. FirstService Residential is working on securing more bids.
- Spring/Summer Maintenance Plan:
 - FirstService is obtaining quotes.
 - FirstService Residential will make sure that Kami has all of the information needed in order to do an apples-to-apples comparison.
- Ice Damage:
 - Dependent on the snowstorm.
- Festival of Garage Sale:
 - Historically this has occurred on the last weekend of April; however, it was suggested that the date of this gets moved to either in May or June in order to increase the likelihood of warmer weather. The Board agreed to move the dates to May 11-14th this year and Kami will work with Clint in order to start getting everything ready.

Board Resolution(s):

- Silo:
 - The current vinyl sign is failing, and it has been recommended to replace it with a panel of curved aluminum. Dahlen gave a proposal of about \$16,160 to replace the vinyl sign with the aluminum one.
 - There was a brief discussion about waiting to approve this proposal until there was painting on, but it was recommended to move forward with the sign in order to avoid production delays. The goal would be to have the sign ready when the painting is completed. FirstService Residential is working on getting painting bids.
 - Kay motions to approve the silo signage replacement with Dahlen Sign Company not to exceed \$17,000.
 - John seconds
 - Motion carried 7:1

Committee Updates:

- Monument Updates:
 - There was a discussion on how many monuments on Audubon that need to be done. There are three (3) entrances on Audubon with the Butternut having two (2) monuments on either side that no longer fit the look of Jonathan. Autumn Wood South has a wood sign that needs to be replaced. Finally, Autumn Woods North has one but that will be torn down in order to expand

the road and once the road is expanded Lennar will help with building a new one.

- Eitel Committee:
 - Nothing new to report as all of the work is still focused on replotting the tot lot and making sure that the Jonathan can meet the March 1st deadline to submit the complete plot/packet to the City for approval.
- ARC Committee:
 - The new ARC guidelines have been submitted and the ARC Committee has requested the help of the Board and FirstService Residential in order to define what “earth tones” mean for paint. Maggie said that FirstService Residential can help with putting together an approved color palette.

New Business:

- 2022 Elections:
 - Getting a secret ballot mailing out within seven (7) days from the Annual Meeting for an Association of this size is not reasonable. FirstService looked into The Inspectors of Election, which is a third party company that helps Associations with secret ballot elections. The cost would be around \$11,000 if the Board decided to go through with them which would be cheaper than what it would be in house at FirstService Residential.
 - Kevin F recommended another potential third party company called Survey Ballot Systems and will send Maggie the contact information in order for her to reach out to them the following morning. Maggie’s goal is to have the mailing go out early next week with emails going out to both the Homeowners and the Candidates to provide an update about the secret ballot mailing.
- Annual Meeting Debrief:
 - It was brought up to bring back the awards that are given out to the homeowners who volunteer to help out the Association. The Board agreed on this and thought that this might help get more homeowner attendance.
 - Overall attendance was brought up and FirstService Residential offered to help brainstorm with the Board on ways to help get higher attendance at Annual Meetings. Some initial ideas that were brought up were promoting it more online as well as placing signs on places such as mailboxes to help remind homeowners.
 - The Board tasked FirstService Residential to look into finding another accounting firm that would be a better fit for the 2022 Audit.
 - Finding a better conference platform, specifically one that is professionally equipped to moderate large meetings such as Annual Meetings was brought up. Kevin F volunteered to look into this and bring information to the Board.
 - It was suggested to find a way of collecting contact information from any Homeowners who would like to get a follow up from someone regarding how to join committees or other such information they might hear about at the Annual Meeting but might not be aware of how to get involved in.

Adjourn

- Meeting Adjourned at 7:51 pm